

TO BE SUBMITTED PRIOR TO CONFERENCE

The personal information collected on this form is collected under the legal authority of the Royal Charter of 1841, as amended. The personal information collected on this form will be used to confirm your eligibility for this award.



APPLICATION FORM

Department of Chemistry Graduate Student Conference Award

Full-time graduate students can apply for a student "Conference Travel Award" (CTA) of \$300 each academic year (September 1st – August 31st). CTA's may be used to provide partial support for travel, accommodation, food and registration fees associated with a recognized conference at which the student is presenting their own or co-authored paper or poster.

You must be registered full-time in a graduate degree program in Chemistry at the time of the conference.

ELIGIBILITY: During their program, students in years 1-2 in a Master's program may receive a maximum of 2 awards. Students in years 1-4 in a PhD program may receive a maximum of 4 awards. Students who are registered full-time but are beyond their funding-eligible period and are presenting their own paper or poster at a conference may be eligible to receive a CTA pending availability of funds.

The Graduate Coordinator will review your application and conference information. After approval, you will be notified by email and given further instructions on how to process your claim for reimbursement.

TO APPLY FOR A CTA:

Complete this form and attach the following:

Acceptance/registration email							
First Name:				Last Name:			
Student#:		Supervisor:		Program:		Year of Study:	
Have you previously applied for a CTA this academic year?				When did you apply:			
Poster Presentation		Oral Presentation					
Title of Presentation:							
Title of Conference:							
Conference Location:				Date(s) of Conference:			

Approved by Supervisor

As supervisor, I confirm that the applicant will be attending the conference described above.

Supervisor Signature: _____ Date: _____

For Office Use Only							
# of CTAs eligible for:		# of CTAs received previously:		Eligible for CTA:			
<u>Approved by Graduate Coordinator</u>							
Grad Coordinator Signature: _____				Date: _____			
Emailed Student Decision on:							