Users of NFK must follow these procedures to use the lab safely during the COVID-19 restriction period. Failure to abide by these procedures may result in loss of access to NFK.

- Research must be authorized by your employer and permitted under the provincial guidelines. For Queen’s researchers, this means that your supervisor must have written authorization by the University to undertake research according to the procedures issued by your Department or on the website of the VP (Research) at https://www.queensu.ca/vpr/covid-19/research-facility-start-and-requests-site-access.
- All users must acknowledge the health risks of visiting NFK and willingness to comply with these procedures.
- Usage must be scheduled in advance by email to gibsong@queensu.ca.
- Do not come to NFK if you are feeling any symptoms of COVID-19.
- You are strongly encouraged to keep your immunizations up to date, including vaccination for influenza.
- Occupancy limits are as follows:
  - No more than 5 people at NFK at the same time
  - No more than this many people at the same time in this room:
    - Entrance room: 3
    - Office: 1
    - Gowning room: 1
    - Deposition room: 1
    - Wet chemistry cleanroom: 2
    - Photolithography area: 1
    - EBL room: 1
    - Service room: 3
- You must remain at least 2 m from anyone else at all times.
- You must wear a mask when instructed to do so, e.g., during training or other activities when people are expected to conduct conversation.
- The building is operating under a set of restrictions as well:
  - The main front entrance is closed, so please use the side entrance.
  - The hallways are narrow and it is strongly recommended that you wear a mask while navigating through the building.
  - The cafeteria, gym, and other gathering places are closed.
  - Some washrooms are closed to minimize cleaning requirements.
- You are reminded:
  - not to touch your face
  - to cough and sneeze into your arm
  - to wash your hands regularly
  - not to eat or drink in the lab
- When de-gowning, do not hang your coveralls on the rack. Instead, place them in a large Ziploc bag provided and label the bag with your name.
- Do not put your safety glasses/goggles/face shield back with the others. Leave it on the bench and NFK staff will wipe it with 70% isopropanol before returning it to the shelf.
- After leaving, NFK staff will wipe any surface touched during your visit with 70% isopropanol before the next user arrives.