

## New Customer or Reactivation of Customer Account

### Customer Profile

<b>Full Name</b>	
<b>Title/Position</b>	
<b>Department/Company</b>	
<b>Main Phone Number</b>	
<b>Main Email Address</b>	
<b>CC Email (if applicable)</b>	

### Account Profile

<b>Monthly Credit Limit \$</b>						
<b>Chartfield to be used for billing of purchases</b> <small>*This can be changed at any time</small>	<b>Fund</b>	<b>Department</b>	<b>Account</b>	<b>Program</b>	<b>Class</b>	<b>Project</b>

### Authorized Delegates

<b>Internal Use</b> <small>(this column only)</small>	<b>Full Name</b>	<b>Title/Position</b>	<b>Monthly Credit Limit \$</b>

Authorized Signature

Date

Please email the completed form to Science Stores at [order.desk@chem.queensu.ca](mailto:order.desk@chem.queensu.ca).  
Your account will be set up within 3-5 business days.