

**Queen's Chemistry Innovation Council (QCIC)
Minutes of the Annual General Meeting
October 18, 2013**

QCIC Members Present:

Wayne Schnarr (Chair), Adi Treasurywala, Natalie Cann, Steve Leach, Walter Szarek, Eleanor Barker, Peter Kazmaier, Allan Rey, George Scott, Greg Mariotta, Cynthia Fekken, Ken Stevens, Bob Lemieux

1. Executive positions: The QCIC Chair, Wayne Schnarr, and Vice-Chair, Steve Leach, agreed to continue in those positions.

2. The QCIC Membership Committee reviews current QCIC membership, consider gaps, and assesses opportunities for improvement.

Lead members: Steve Leach and Natalie Cann.

Ongoing: Review current membership, identify desirable profiles of new members and make recommendations to QCIC

3. The QCIC Communications Committee reviews, proposes changes and works with the Chemistry Department to improve communications among QCIC, undergraduate and graduate students, faculty and industry.

Lead members: Adi Treasurywala, Jack Bikker, Barb Armstrong (Chemistry Department)

Ongoing: Manage communications between the Executive and Committees and circulate progress, findings, and issues to the full QCIC

Mentoring project: establish communication channel(s) which will allow undergraduate and graduate students to seek mentoring from QCIC members

4. The QCIC Fundraising Committee will work with the Chemistry Department and Office of Advancement to promote the Chemistry Department through indirect and direct fundraising efforts.

Lead members: Eleanor Barker, Bob Lemieux, Natalie Cann (Chemistry Department)

Bader Chair symposium: assess the potential for a symposium at Queen's in May or June 2014 to celebrate the Bader Chair in Organic Chemistry

5. The QCIC will assist the Chemistry Department on the following projects.

Chem 894 course: QCIC recognizes the efforts of Will Rogers, working with the Chemistry Department and Bachelor of Commerce student Wenhan Chen, to establish this course titled 'Business skills in the chemical industry' which is being offered to graduate students for the first time this fall. QCIC commits to helping teach and improve this course.

Summer internships: pending establishment of an internal process, QCIC members will assist the Department in searching for suitable placements.